

April 2021

Covingham Parish Council - Maintenance Men Activity Report Sheet	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	
Check bus shelters for broken windows and rubbish (8 in total)	✓	✓				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	
Check skateboard park and do running repairs as and when required	✓	✓				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	
Check play areas in Covingham Park and do running repairs as and when required	✓	✓				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	
Check play area at Firecrest / Clear leaves / Clean swing seats	✓	✓				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	
Monthly Safety check play equipment / adult exercise equipment																													✓		
Check Dorcan Stream for levels/blockage on Mondays						✓						✓								✓							✓				
Check Van for fit and function on Mondays					✓						✓								✓							✓					
Empty waste bins in Covingham Square (4)	✓	✓				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	
Empty Waste bins in Covingham Park (6)	✓	✓				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	
Empty waste bins on Dorcan Way (2)	✓	✓				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	
Empty Waste bins on St Paul's Drive (3)	✓	✓				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	
Empty Waste bins on Smitan brook Park (4)	✓	✓				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	
Empty waste bins at shop in Cole Close (2)	✓	✓				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	
Litter Pick Covingham Square & underpass	✓	✓				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	
Litter Pick car park/grass at Cole Close	✓	✓				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	
Litter pick from Kingfisher Drive to Messenger	✓	✓				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	
Litter pick Dorcan Way at side of Patheon down to bridge						✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	
Litter pick St Pauls Drive	✓	✓				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	
Litter Pick Kestrel Drive	✓	✓				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	
Litter pick Merlin Way	✓	✓				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	
Litter pick Covingham Drive	✓	✓				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	
Litter pick Kingfisher Drive	✓	✓				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	
Litter Pick Wanborough Rd up to bridge over A419							✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓			✓						✓		✓		
Litter pick Redrow communal area/Owl Close bench/streets on Redrow Estate							✓	✓	✓	✓		✓	✓	✓														✓			
Litter pick area between Patheon Laboratory and Dorcan Stream							✓	✓	✓	✓										✓	✓	✓	✓	✓			✓	✓	✓	✓	
Litter pick area at Sandpiper (old play area)	✓	✓				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	
Litter pick side roads	✓	✓				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	
Strim Covingham Park (once per month)																					✓										
Strim Smitan Brook Park (once per month)																							✓								
Strim north bank of Dorcan Stream (once per month)																															
Strim Cycle track off Kestrel Drive (once per month)																					✓										
Remove epicormic growth/brambles/tree cuttings/fallen branches								✓					✓								✓	✓					✓				
Weed/Tidy up/ Hoe over the crescent flower bed in Covingham Square ( once per month)																															
Daily litter bags collected	10		16			19	8	8	8	12			9	6	9	10	11			9	9	8	7	9	9		10	6	9	7	9
Record when Dog bins are emptied						✓						✓								✓							✓				
Record when Grass Cutting is being carried out						✓	✓	✓	✓											✓	✓	✓	✓	✓							
Removed Minor fly tipping			1			3			1	1										1									1		
Fly Tipping reported to SBC/EA																								1							

Notes:

- 1) Watered newly laid turf beside Mini Mart (twice)
- 2) Empty and cleaned litter bin in Cov.Park, that had been set on fire
- 3) Removed 5 bags plastic recycling blown away by wind
- 4) Restaked tree by covingham shops
- 5) Removed bench from Owl Close
- 6) Removed steel framework from Dorcan Stream at Sandpiper Close
- 7) Replaced 8 rivets in skate board park
- 8) Removed large Willow branch from Robins Green
- 9) Removed 36 N20 cartridges from across covingham
- 10) Replaced 3 metal plates on "Twister" - adult exercise equipment
- 11) Removed 11 freedom stickers from adult exercise equipment and elsewhere in Covingham
- 12) Returned 3 trollies to Morrisons
- 13) Removed graffiti from 2 skate board ramps
- 14) Removed graffiti from toddler play area
- 15) Replaced fire damaged bowl cover in toddler play area
- 16) Retouched gates and gate posts in play areas
- 17) Treated wooden bench on Dorcan Way
- 18) Removed 2 needle containers and 12 unused needles from waste bin in Covingham Park

Signed:

Date 30/4/2021

## May-21

Covingham Parish Council - Maintenance Men Activity Report Sheet	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M
Check bus shelters for broken windows and rubbish (8 in total)	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	
Check skateboard park and do running repairs as and when required	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	
Check play areas in Covingham Park and do running repairs as and when required	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	
Check play area at Firecrest / Clear leaves / Clean swing seats	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	
Monthly Safety check play equipment / adult exercise equipment																	✓														
Check Dorcan Stream for levels/blockage on Mondays				✓						✓							✓								✓						
Check Van for fit and function on Mondays		✓						✓									✓							✓							
Empty waste bins in Covingham Square (4)	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	
Empty Waste bins in Covingham Park (6)	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	
Empty waste bins on Dorcan Way (2)	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	
Empty Waste bins on St Paul's Drive (3)	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	
Empty Waste bins in Smitan brook Park (4)	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	
Empty waste bins at shop in Cole Close (2)	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	
Litter Pick Covingham Square & underpass	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	
Litter Pick car park/grass at Cole Close	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	
Litter pick from Kingfisher Drive to Messenger	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	
Litter pick Dorcan Way at side of Patheon down to bridge	✓			✓			✓			✓		✓					✓											✓			
Litter pick St Pauls Drive	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓	✓	
Litter Pick Kestrel Drive				✓						✓		✓					✓		✓	✓	✓	✓		✓		✓	✓	✓	✓	✓	
Litter pick Merlin Way	✓			✓		✓		✓		✓			✓	✓	✓		✓		✓	✓	✓	✓							✓	✓	
Litter pick Covingham Drive	✓			✓	✓		✓	✓		✓			✓	✓	✓													✓	✓	✓	
Litter pick Kingfisher Drive							✓							✓	✓			✓	✓		✓						✓	✓	✓	✓	
Litter Pick Wanborough Rd up to bridge over A419				✓														✓		✓									✓		
Litter pick Redrow communal area/Owl Close bench/streets on Redrow Estate																					✓										
Litter pick area between Patheon Laboratory and Dorcan Stream				✓	✓		✓			✓	✓	✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓	✓	✓	
Litter pick area at Sandpiper (old play area)	✓			✓	✓		✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓	✓	
Litter pick side roads				✓	✓		✓	✓									✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓	✓	
Strim Covingham Park (once per month)																										✓	✓				
Strim Smitan Brook Park (once per month)																			✓												
Strim north bank of Dorcan Stream (once per month)				✓						✓	✓																				
Strim Cycle track off Kestrel Drive (once per month)																															
Remove epicormic growth/brambles/tree cuttings				✓	✓		✓			✓				✓			✓	✓	✓	✓					✓	✓	✓	✓	✓	✓	
Weed/Tidy up/ Hoe over the crescent flower bed in Covingham Square ( once per month)																															
Daily litter bags collected	8			14	6	9	6	11		10	6	6	10	6	12		10	8	5	9	6	6		10	6	6	7	7	9		
Record when Dog bins are emptied				✓						✓							✓							✓							
Record when Grass Cutting is being carried out				✓	✓	✓	✓																		✓	✓	✓	✓	✓	✓	
Removed Minor fly tipping				2		1	1																								
Fly Tipping reported to SBC/EA																	✓														

Notes:

1. Replaced 7 rivets in skateboard park
2. Treated wooden seat, basketball court, covingham park
3. Fitted new indicator bulb on van
4. Painted gate & posts, toddler play area
5. Restaked fencing around old play area 4 times
6. Touched up "yellow rocker" in toddler play area
7. Removed large branch down in Covingham Square
8. Removed election posters from bus stops in Merlin Way
9. Cleared 29 drain gullies on roads in Covingham
10. Removed 267 Nitrous Oxide cartridges from across covingham
11. Cleared overpass of mud and broken glass
12. Removed gaffiti from skate board park

Signed:

Date: 29/5/2021

June 2021	01-Jun	02-Jun	03-Jun	04-Jun	05-Jun	06-Jun	07-Jun	08-Jun	09-Jun	10-Jun	11-Jun	12-Jun	13-Jun	14-Jun	15-Jun	16-Jun	17-Jun	18-Jun	19-Jun	20-Jun	21-Jun	22-Jun	23-Jun	24-Jun	25-Jun	26-Jun	27-Jun	28-Jun	29-Jun	30-Jun
Covingham Parish Council - Maintenance Men Activity Report Sheet	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W
Check bus shelters for broken windows and rubbish (8 in total)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
Check skateboard park and do running repairs as and when required	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
Check play areas in Covingham Park and do running repairs as and when required	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
Check play area at Firecrest / Clear leaves / Clean swing seats	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
Monthly Safety check play equipment / adult exercise equipment																										✓				
Check Dorcan Stream for levels/blockage on Mondays	✓						✓							✓							✓							✓		
Check Van for fit and function on Mondays	✓						✓						✓							✓							✓			
Empty waste bins in Covingham Square (4)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
Empty Waste bins in Covingham Park (6)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
Empty waste bins on Dorcan Way (2)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
Empty Waste bins on St Paul's Drive (3)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
Empty Waste bins in Smitan brook Park (4)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
Empty waste bins at shop in Cole Close (2)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
Litter Pick Covingham Square & underpass	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
Litter Pick car park/grass at Cole Close	✓		✓	✓			✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓
Litter pick from Kingfisher Drive to Messenger		✓	✓	✓	✓			✓	✓	✓	✓	✓			✓	✓	✓	✓	✓			✓		✓	✓	✓		✓	✓	✓
Litter pick Dorcan Way at side of Patheon down to bridge			✓					✓		✓					✓		✓					✓			✓				✓	
Litter pick St Pauls Drive	✓	✓	✓	✓			✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓			✓	✓	✓
Litter Pick Kestrel Drive	✓	✓					✓								✓	✓	✓				✓			✓	✓				✓	✓
Litter pick Merlin Way	✓		✓	✓			✓	✓				✓									✓		✓					✓	✓	✓
Litter pick Covingham Drive		✓	✓	✓			✓	✓				✓		✓							✓		✓					✓	✓	✓
Litter pick Kingfisher Drive			✓		✓		✓	✓				✓					✓				✓	✓		✓		✓		✓	✓	✓
Litter Pick Wanborough Rd up to bridge over A419														✓	✓							✓							✓	
Litter pick Redrow communal area/Owl Close bench/streets on Redrow Estate																								✓						
Litter pick area between Patheon Laboratory and Dorcan Stream				✓																		✓			✓					✓
Litter pick area at Sandpiper (old play area)			✓	✓	✓	✓		✓		✓	✓	✓			✓	✓	✓	✓	✓			✓		✓	✓	✓		✓	✓	✓
Litter pick side roads			✓	✓	✓	✓		✓		✓		✓			✓		✓	✓	✓	✓		✓		✓	✓	✓	✓		✓	✓
Strim Covingham Park (once per month)			✓																				✓							
Strim Smitan Brook Park (once per month)																	✓													✓
Strim north bank of Dorcan Stream (once per month)											✓	✓							✓			✓								
Strim Cycle track off Kestrel Drive (once per month)										✓										✓										
Remove epicormic growth/brambles/tree cuttings				✓	✓			✓		✓	✓	✓			✓	✓	✓	✓			✓	✓	✓	✓	✓	✓			✓	✓
Weed/Tidy up/ Hoe over the crescent flower bed in Covingham Square ( once per month)																														
Daily litter bags collected	14	5	11	9	10		9	7	7	8	7	7		11	10	7	7	8	7		9	6	9	6	7	10		8	9	6
Record when Dog bins are emptied	✓						✓							✓							✓							✓		
Record when Grass Cutting is being carried out							✓	✓	✓	✓	✓	✓											✓	✓	✓					
Removed Minor fly tipping	1				3		2		1	1	1			1	1						1			3					1	
Fly Tipping reported to SBC/EA																														

#### Additional Notes

- 53 N2O cartridges removed across covington
- Cleared 6 road drain gullies
- Treated 3 benches in Covington park
- Replaced 14 rivets in skate board park
- Removed fencing and stakes from old play area
- Removed damaged toddler swing - new parts ordered
- Cleared away remains of fire in new play area
- Removed fresh blood and graffiti from skate board ramp
- Returned Morrison's trolley found in play area
- Removed dumped bike and took to Salvation Army
- Uplifted trees in Swallowdale, St Paul's Drive and Pinnegar Way

Signed:

Date 30/6/2021

July 2021	01-Jul	02-Jul	03-Jul	04-Jul	05-Jul	06-Jul	07-Jul	08-Jul	09-Jul	10-Jul	11-Jul	12-Jul	13-Jul	14-Jul	15-Jul	16-Jul	17-Jul	18-Jul	19-Jul	20-Jul	21-Jul	22-Jul	23-Jul	24-Jul	25-Jul	26-Jul	27-Jul	28-Jul	29-Jul	30-Jul	31-Jul
Covingham Parish Council - Maintenance Men Activity Report Sheet	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
Check bus shelters for broken windows and rubbish (8 in total)	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Check skateboard park and do running repairs as and when required	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Check play areas in Covingham Park and do running repairs as and when required	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Check play area at Firecrest / Clear leaves / Clean swing seats	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Monthly Safety check play equipment / adult exercise equipment																													✓		
Check Dorcan Stream for levels/blockage on Mondays					✓							✓							✓												
Check Van for fit and function on Mondays				✓							✓								✓								✓				
Empty waste bins in Covingham Square (4)	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Empty Waste bins in Covingham Park (6)	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Empty waste bins on Dorcan Way (2)	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Empty Waste bins on St Paul's Drive (3)	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Empty Waste bins in Smitan brook Park (4)	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Empty waste bins at shop in Cole Close (2)	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Litter Pick Covingham Square & underpass	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Litter Pick car park/grass at Cole Close	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Litter pick from Kingfisher Drive to Messenger	✓	✓	✓		✓	✓	✓	✓	✓	✓					✓	✓	✓		✓	✓	✓	✓	✓	✓					✓	✓	✓
Litter pick Dorcan Way at side of Patheon down to bridge					✓														✓	✓	✓	✓	✓	✓					✓	✓	✓
Litter pick St Pauls Drive	✓				✓	✓	✓	✓	✓	✓					✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓
Litter Pick Kestrel Drive					✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓
Litter pick Merlin Way					✓		✓	✓	✓	✓		✓	✓				✓			✓	✓	✓	✓	✓						✓	✓
Litter pick Covingham Drive		✓					✓	✓	✓	✓						✓	✓					✓	✓	✓		✓		✓	✓	✓	✓
Litter pick Kingfisher Drive					✓	✓	✓	✓	✓	✓				✓	✓	✓	✓					✓	✓	✓						✓	✓
Litter Pick Wanborough Rd up to bridge over A419					✓		✓												✓	✓		✓	✓	✓						✓	✓
Litter pick Redrow communal area/Owl Close bench/streets on Redrow Estate																							✓								
Litter pick area between Patheon Laboratory and Dorcan Stream						✓																✓	✓	✓						✓	✓
Litter pick area at Sandpiper (old play area)	✓				✓	✓	✓	✓	✓	✓			✓	✓	✓						✓	✓	✓	✓					✓	✓	✓
Litter pick side roads	✓	✓	✓		✓	✓		✓	✓	✓			✓		✓	✓	✓				✓	✓	✓	✓		✓		✓	✓	✓	✓
Strim Covingham Park (once per month)								✓			✓																				
Strim Smitan Brook Park (once per month)																	✓														
Strim north bank of Dorcan Stream (once per month)																															
Strim Cycle track off Kestrel Drive (once per month)																						✓									
Remove epicormic growth/brambles/tree cuttings	✓	✓	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓			✓	✓	✓	✓	✓	✓		✓		✓	✓	✓	✓
Weed/Tidy up/ Hoe over the crescent flower bed in Covingham Square ( once per month)																															
Daily litter bags collected	8	8	8		10	9	7	8	9	9		9	6	9	10	8	10		10	8	9	7	9	13		9	10	8	9	8	9
Record when Dog bins are emptied					✓							✓							✓		✓	✓	✓	✓		✓					
Record when Grass Cutting is being carried out						✓	✓	✓	✓	✓										✓	✓	✓	✓	✓							
Removed Minor fly tipping					1	1														1	1	1					2		1		1
Fly Tipping reported to SBC/EA			✓																												

Signed:

Date 31/7/2021

Additional Notes:

- 1) 93 N20 cartridges removed from across Covingham. Cole Close, Cov Square, Smitan Brook Park.
- 2) Stained wooden bench in Covingham Park
- 3) 2 instances of fly tipping reported to SBC. Sofa in skate Board Park, and bed/mattress on Dorcan Way
- 4) Removed toilet pan dumped in Cov Sq car park
- 5) Removed dead tree in Cov. Pk
- 6) Treated rust and painted adult exercise equipment
- 7) Removed fallen tree blocking access to old Sandpiper play area
- 8) Replaced 6 rivets in skate board park
- 9) Cut back growth on Kestrel Bridge parapet
- 10) Installed new rubbish bin in Smitan Brook Park
- 11) Refitted repaired toddler cradle seat in toddler play area
- 12) Replaced swing chains in Junior Play area
- 13) Cleared 16 drain gulleys on roads around Covingham
- 14) Removed broken garden furniture from Wanborough Bridge
- 15) Cleared up broken glass from two vandalised lamp posts on Dorcan Way

August 2021	01-Aug	02-Aug	03-Aug	04-Aug	05-Aug	06-Aug	07-Aug	08-Aug	09-Aug	10-Aug	11-Aug	12-Aug	13-Aug	14-Aug	15-Aug	16-Aug	17-Aug	18-Aug	19-Aug	20-Aug	21-Aug	22-Aug	23-Aug	24-Aug	25-Aug	26-Aug	27-Aug	28-Aug	29-Aug	30-Aug	31-Aug
	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T
Check bus shelters for broken windows and rubbish (8 in total)		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓
Check skateboard park and do running repairs as and when required		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓
Check play areas in Covingham Park and do running repairs as and when required		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓
Check play area at Firecrest / Clear leaves / Clean swing seats		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓
Monthly Safety check play equipment / adult exercise equipment																✓														✓	✓
Check Dorcan Stream for levels/blockage on Mondays		✓							✓							✓							✓							✓	✓
Check Van for fit and function on Mondays	✓							✓							✓								✓								✓
Empty waste bins in Covingham Square (4)		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓
Empty Waste bins in Covingham Park (6)		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓
Empty waste bins on Dorcan Way (2)		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓
Empty Waste bins on St Paul's Drive (3)		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓
Empty Waste bins in Smitan brook Park (4)		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓
Empty waste bins at shop in Cole Close (2)		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓
Litter Pick Covingham Square & underpass		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓
Litter Pick car park/grass at Cole Close		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓
Litter pick from Kingfisher Drive to Messenger			✓		✓	✓	✓		✓				✓	✓		✓				✓	✓			✓		✓	✓	✓		✓	✓
Litter pick Dorcan Way at side of Patheon down to bridge				✓						✓																		✓			✓
Litter pick St Pauls Drive		✓			✓	✓	✓				✓	✓	✓	✓		✓		✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓
Litter Pick Kestrel Drive		✓							✓	✓		✓				✓	✓	✓	✓	✓				✓	✓	✓	✓	✓		✓	✓
Litter pick Merlin Way		✓	✓				✓					✓		✓							✓					✓				✓	✓
Litter pick Covingham Drive			✓			✓	✓						✓								✓									✓	✓
Litter pick Kingfisher Drive			✓		✓	✓	✓						✓								✓			✓						✓	✓
Litter Pick Wanborough Rd up to bridge over A419							✓							✓				✓									✓			✓	✓
Litter pick Redrow communal area/Owl Close bench/streets on Redrow Estate												✓																✓			✓
Litter pick area between Patheon Laboratory and Dorcan Stream			✓		✓															✓				✓			✓			✓	✓
Litter pick area at Sandpiper (old play area)		✓	✓		✓				✓	✓	✓	✓	✓				✓	✓	✓	✓				✓	✓	✓	✓	✓		✓	✓
Litter pick side roads		✓	✓	✓						✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓	✓	✓		✓	✓
Strim Covingham Park (once per month)					✓	✓																								✓	✓
Strim Smitan Brook Park (once per month)				✓																										✓	✓
Strim north bank of Dorcan Stream (once per month)																														✓	✓
Strim Cycle track off Kestrel Drive (once per month)																														✓	✓
Remove epicormic growth/brambles/tree cuttings						✓	✓			✓																				✓	✓
Weed/Tidy up/ Hoe over the crescent flower bed in Covingham Square ( once per month)			✓	✓	✓	✓	✓		✓		✓	✓	✓	✓			✓		✓	✓			✓	✓		✓	✓	✓		✓	✓
Daily litter bags collected		10	7	7	9	6	6		9	9	7	14	8	9		10	8	9	7	9	10		8	7	8	9	7	9		13	✓
Record when Dog bins are emptied		✓							✓							✓							✓							✓	✓
Record when Grass Cutting is being carried out			✓	✓	✓	✓											✓	✓	✓	✓										✓	✓
Removed Minor fly tipping						1	1		3			1		4				2	3		1						3			✓	✓
Fly Tipping reported to SBC/EA																														✓	✓

#### Additional Notes:

1. Removed 19 N2O cartridges from across Covingham
2. Removed graffiti from skate board ramp twice during the month
3. Removed low hanging branches in St Pauls drive, Covingham Square, Merlin Way, Brind Close, Redrow Park,
4. Replaced 11 rivets in skate board park
5. Painted wooden play horse at Lapwing Close
6. Painted gates in play areas
7. Painted wooden play horse at Partridge Close
8. Removed gate on toddler play area, to adjust closure mechanism (better now but still not good)
9. Replaced missing bolt on toddler slide
10. Removed broken net on basket ball post in Smittenbrook park
11. Removed offensive graffiti from memorial bench in Covingham Park

Signed:

Date: 31/8/2021

September 2021	01-Sep	02-Sep	03-Sep	04-Sep	05-Sep	06-Sep	07-Sep	08-Sep	09-Sep	10-Sep	11-Sep	12-Sep	13-Sep	14-Sep	15-Sep	16-Sep	17-Sep	18-Sep	19-Sep	20-Sep	21-Sep	22-Sep	23-Sep	24-Sep	25-Sep	26-Sep	27-Sep	28-Sep	29-Sep	30-Sep
Covingham Parish Council - Maintenance Men Activity Report Sheet	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T
Check bus shelters for broken windows and rubbish (8 in total)	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Check skateboard park and do running repairs as and when required	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Check play areas in Covingham Park and do running repairs as and when required	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Check play area at Firecrest / Clear leaves / Clean swing seats	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Monthly Safety check play equipment / adult exercise equipment																													✓	
Check Dorcan Stream for levels/blockage on Mondays						✓							✓							✓										
Check Van for fit and function on Mondays					✓							✓							✓											
Empty waste bins in Covingham Square (4)	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Empty Waste bins in Covingham Park (6)	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Empty waste bins on Dorcan Way (2)	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Empty Waste bins on St Paul's Drive (3)	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Empty Waste bins in Smitan brook Park (4)	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Empty waste bins at shop in Cole Close (2)	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Litter Pick Covingham Square & underpass	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Litter Pick car park/grass at Cole Close	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Litter pick from Kingfisher Drive to Messenger	✓	✓	✓	✓			✓	✓						✓		✓	✓	✓			✓	✓	✓	✓	✓			✓	✓	✓
Litter pick Dorcan Way at side of Patheon down to bridge		✓												✓			✓						✓		✓			✓		
Litter pick St Pauls Drive	✓		✓	✓		✓	✓	✓	✓				✓	✓	✓	✓	✓	✓		✓		✓	✓	✓	✓		✓			
Litter Pick Kestrel Drive							✓	✓	✓					✓		✓					✓	✓								
Litter pick Merlin Way				✓		✓	✓	✓		✓					✓	✓		✓				✓	✓	✓	✓	✓				
Litter pick Covingham Drive				✓		✓	✓	✓					✓		✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓		
Litter pick Kingfisher Drive				✓			✓	✓	✓				✓			✓		✓		✓	✓	✓	✓	✓	✓					
Litter Pick Wanborough Rd up to bridge over A419			✓							✓						✓									✓					
Litter pick Redrow communal area/Owl Close bench/streets on Redrow Estate																✓	✓									✓				
Litter pick area between Patheon Laboratory and Dorcan Stream	✓		✓							✓				✓			✓											✓		
Litter pick area at Sandpiper (old play area)	✓			✓		✓		✓			✓					✓		✓			✓							✓		
Litter pick side roads	✓	✓	✓				✓	✓						✓	✓		✓					✓	✓	✓	✓	✓			✓	
Strim Covingham Park (once per month)	✓	✓																												
Strim Smitan Brook Park (once per month)	✓	✓																												
Strim north bank of Dorcan Stream (once per month)			✓					✓																						
Strim Cycle track off Kestrel Drive (once per month)			✓																											
Remove epicormic growth/brambles/tree cuttings	✓	✓	✓	✓			✓	✓	✓											✓		✓	✓	✓					✓	
Weed/Tidy up/ Hoe over the crescent flower bed in Covingham Square ( once per month)																														
Daily litter bags collected	8	9	7	10		8	8	9	8	8	8		11	7	8	11	8	8		11	8	9	9	8	8		5	13	8	7
Record when Dog bins are emptied		✓				✓							✓							✓							✓			
Record when Grass Cutting is being carried out	✓	✓	✓											✓	✓	✓	✓													
Removed Minor fly tipping		1	2			2		2						2						1									1	
Fly Tipping reported to SBC/EA																														

Notes:

- 1) 5N20 cartridges removed
- 2) Replaced 13 rivets in skate board park.
- 3) Removed graffiti from skate board ramps
- 4) Removed Morrisons trolley from skate board park & returned it to shop.
- 5) Cleared 23 drain gullies
- 6) Removed broken fence panels left in Smitan Brook Park
- 7) Repaired rear bumper on van
- 8) Removed and returned Waitrose trolley
- 9) Removed brambles growing across pavement on Covingham Drive

Signed:

Date: 30/9/2021

October 2021	01-Oct	02-Oct	03-Oct	04-Oct	05-Oct	06-Oct	07-Oct	08-Oct	09-Oct	10-Oct	11-Oct	12-Oct	13-Oct	14-Oct	15-Oct	16-Oct	17-Oct	18-Oct	19-Oct	20-Oct	21-Oct	22-Oct	23-Oct	24-Oct	25-Oct	26-Oct	27-Oct	28-Oct	29-Oct	30-Oct	31-Oct
	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
Covingham Parish Council - Maintenance Men Activity Report Sheet																															
Check bus shelters for broken windows and rubbish (8 in total)	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
Check skateboard park and do running repairs as and when required	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
Check play areas in Covingham Park and do running repairs as and when required	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
Check play area at Firecrest / Clear leaves / Clean swing seats	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
Monthly Safety check play equipment / adult exercise equipment													✓																		
Check Dorcan Stream for levels/blockage on Mondays				✓							✓							✓							✓						
Check Van for fit and function on Mondays			✓							✓									✓												
Empty waste bins in Covingham Square (4)	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
Empty Waste bins in Covingham Park (6)	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
Empty waste bins on Dorcan Way (2)	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
Empty Waste bins on St Paul's Drive (3)	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
Empty Waste bins in Smitan brook Park (4)	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
Empty waste bins at shop in Cole Close (2)	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
Litter Pick Covingham Square & underpass	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
Litter Pick car park/grass at Cole Close	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
Litter pick from Kingfisher Drive to Messenger	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓	✓	✓	
Litter pick Dorcan Way at side of Patheon down to bridge				✓	✓	✓						✓			✓	✓				✓						✓	✓	✓	✓	✓	
Litter pick St Pauls Drive		✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓				✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
Litter Pick Kestrel Drive				✓							✓		✓									✓	✓					✓		✓	
Litter pick Merlin Way		✓						✓	✓						✓	✓				✓	✓	✓	✓		✓					✓	
Litter pick Covingham Drive		✓		✓				✓	✓				✓		✓	✓	✓	✓					✓							✓	
Litter pick Kingfisher Drive		✓				✓	✓	✓	✓						✓	✓							✓	✓						✓	
Litter Pick Wanborough Rd up to bridge over A419		✓			✓	✓	✓				✓											✓									
Litter pick Redrow communal area/Owl Close bench/streets on Redrow Estate																						✓						✓			
Litter pick area between Patheon Laboratory and Dorcan Stream												✓		✓	✓					✓	✓	✓				✓	✓	✓			
Litter pick area at Sandpiper (old play area)		✓			✓	✓	✓				✓	✓	✓	✓	✓	✓				✓	✓	✓				✓	✓	✓			
Litter pick side roads	✓	✓			✓	✓	✓	✓				✓	✓	✓	✓	✓	✓			✓	✓	✓				✓	✓	✓			
Strim Covingham Park (once per month)						✓																									
Strim Smitan Brook Park (once per month)							✓																								
Strim north bank of Dorcan Stream (once per month)																															
Strim Cycle track off Kestrel Drive (once per month)																															
Remove epicormic growth/brambles/tree cuttings	✓	✓		✓	✓		✓					✓	✓	✓	✓	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓			
Weed/Tidy up/ Hoe over the crescent flower bed in Covingham Square ( once per month)																												✓			
Daily litter bags collected	5	8		8	9	9	8	10	10		11	8	6	9	9	9		9	6	8	8	7	10		10	8	7	6	6	8	
Record when Dog bins are emptied				✓							✓							✓							✓						
Record when Grass Cutting is being carried out					✓	✓	✓																								
Removed Minor fly tipping		3			1									1				1							2				1		
Fly Tipping reported to SBC/EA																															

Notes:

1. Removed graffiti from junior play area
2. Cleared 36 drains of leaves
3. Removed 39 N2O cartridges from across Covingham
4. Replaced 13 rivets in skate board park
5. Replaced covers on parking signs at Cole Close car park
6. Removed "offensive" graffiti from skate board ramps
7. Repaired Dog bin lid by St Paul's church
8. Removed Tesco trolley, dumped in underpass

Signed:

Date 30/10/21

November 2021	01-Nov	02-Nov	03-Nov	04-Nov	05-Nov	06-Nov	07-Nov	08-Nov	09-Nov	10-Nov	11-Nov	12-Nov	13-Nov	14-Nov	15-Nov	16-Nov	17-Nov	18-Nov	19-Nov	20-Nov	21-Nov	22-Nov	23-Nov	24-Nov	25-Nov	26-Nov	27-Nov	28-Nov	29-Nov	
Covingham Parish Council - Maintenance Men Activity Report Sheet	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	
Check bus shelters for broken windows and rubbish (8 in total)	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	
Check skateboard park and do running repairs as and when required	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	
Check play areas in Covingham Park and do running repairs as and when required	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	
Check play area at Firecrest / Clear leaves / Clean swing seats	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	
Monthly Safety check play equipment / adult exercise equipment																							✓							
Check Dorcan Stream for levels/blockage on Mondays	✓							✓							✓							✓							✓	
Check Van for fit and function on Mondays	✓							✓							✓							✓							✓	
Empty waste bins in Covingham Square (4)	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	
Empty Waste bins in Covingham Park (6)	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	
Empty waste bins on Dorcan Way (2)	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	
Empty Waste bins on St Paul's Drive (3)	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	
Empty Waste bins in Smitan brook Park (4)	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	
Empty waste bins at shop in Cole Close (2)	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	
Litter Pick Covingham Square & underpass	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	
Litter Pick car park/grass at Cole Close	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	
Litter pick from Kingfisher Drive to Messenger		✓	✓	✓	✓	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓		✓	
Litter pick Dorcan Way at side of Patheon down to bridge					✓				✓	✓	✓	✓	✓				✓						✓	✓	✓	✓	✓			
Litter pick St Pauls Drive	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			
Litter Pick Kestrel Drive	✓	✓		✓				✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓		✓	✓	✓	✓			
Litter pick Merlin Way		✓				✓		✓	✓	✓					✓	✓				✓		✓			✓	✓			✓	
Litter pick Covingham Drive	✓					✓		✓	✓	✓					✓			✓	✓	✓									✓	
Litter pick Kingfisher Drive		✓		✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓			✓	✓	✓			
Litter Pick Wanborough Rd up to bridge over A419				✓													✓	✓								✓	✓			
Litter pick Redrow communal area/Owl Close bench/streets on Redrow Estate				✓													✓	✓											✓	
Litter pick area between Patheon Laboratory and Dorcan Stream				✓		✓			✓		✓	✓	✓				✓							✓	✓	✓	✓			
Litter pick area at Sandpiper (old play area)			✓	✓	✓	✓			✓	✓	✓	✓	✓		✓	✓	✓		✓	✓				✓	✓	✓	✓		✓	
Litter pick side roads			✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓				✓	✓	✓	✓			
Strim Covingham Park (once per month)																														
Strim Smitan Brook Park (once per month)																														
Strim north bank of Dorcan Stream (once per month)																														
Strim Cycle track off Kestrel Drive (once per month)																														
Remove epicormic growth/brambles/tree cuttings		✓	✓	✓	✓			✓	✓			✓			✓	✓	✓	✓					✓							
Weed/Tidy up/ Hoe over the crescent flower bed in Covingham Square ( once per month)				✓														✓												
Daily litter bags collected	10	9	9	8	9	12		12	9	8	9	9	10		9	7	8	9	9	9		7	7	9	5	7	6		11	
Record when Dog bins are emptied	✓							✓								✓						✓							✓	
Record when Grass Cutting is being carried out																														
Removed Minor fly tipping						1				1	1		2						1		1		1				1	2		1
Fly Tipping reported to SBC/EA																														

Notes: In addition to the above

- 1) 46 N20 cartridges removed from Smitan Brook park & Cole Close car park
- 2) Removed & disposed of fencing flytipped in old play area at Sandpiper
- 3) Cleared 182 drain gulleys of fallen leaves
- 4) Repaired Dog Bin lid by Passmore Close
- 5) Replaced 8 rivets in skate board ramps
- 6) Removed & Disposed of dead tree in Ambrose Close.
- 7) Installed pathway at Children's play area, Covingham Park
- 8) Removed vandalised "Rocker" seat at Firecrest Play area
- 9) Removed and returned Morrisons trolley dumped in Cole Close Car Park
- 10) Remains of fire started in skate board park, removed, and incident reported to Police . Call ref 542100 86125
- 11)Blue spray paint vandalism on skate board ramps and dog bins in Cov Park. Reported to police . Call ref 542100 86125
- 12) Filled in uneven surface under adult exercise equipment.
- 13) Made & installed 3 flower boxes at Ravenscroft & Passmore Close

Signed:  
Date 30/11/21



December 2021	01-Dec	02-Dec	03-Dec	04-Dec	05-Dec	06-Dec	07-Dec	08-Dec	09-Dec	10-Dec	11-Dec	12-Dec	13-Dec	14-Dec	15-Dec	16-Dec	17-Dec	18-Dec	19-Dec	20-Dec	21-Dec	22-Dec	23-Dec	24-Dec	25-Dec	26-Dec	27-Dec	28-Dec	29-Dec	30-Dec	31-Dec
Covingham Parish Council - Maintenance Men Activity Report Sheet	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F
Check bus shelters for broken windows and rubbish (8 in total)	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Check skateboard park and do running repairs as and when required	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Check play areas in Covingham Park and do running repairs as and when required	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Check play area at Firecrest / Clear leaves / Clean swing seats	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Monthly Safety check play equipment / adult exercise equipment																	✓														
Check Dorcan Stream for levels/blockage on Mondays						✓							✓							✓						✓	✓	✓			
Check Van for fit and function on Mondays						✓							✓							✓							✓	✓			
Empty waste bins in Covingham Square (4)	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Empty Waste bins in Covingham Park (6)	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Empty waste bins on Dorcan Way (2)	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Empty Waste bins on St Paul's Drive (3)	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Empty Waste bins in Smitan brook Park (4)	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Empty waste bins at shop in Cole Close (2)	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Litter Pick Covingham Square & underpass	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Litter Pick car park/grass at Cole Close	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Litter pick from Kingfisher Drive to Messenger		✓	✓	✓			✓	✓	✓	✓	✓			✓	✓	✓	✓	✓			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Litter pick Dorcan Way at side of Patheon down to bridge		✓	✓				✓	✓	✓	✓	✓			✓	✓	✓	✓	✓			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Litter pick St Pauls Drive	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Litter Pick Kestrel Drive		✓	✓			✓	✓	✓	✓	✓	✓			✓	✓	✓	✓			✓	✓	✓	✓	✓	✓	✓	✓				✓
Litter pick Merlin Way		✓	✓	✓				✓			✓					✓				✓	✓	✓									
Litter pick Covingham Drive		✓	✓	✓							✓					✓				✓	✓	✓									
Litter pick Kingfisher Drive	✓	✓		✓		✓		✓	✓		✓		✓	✓	✓			✓		✓	✓		✓	✓	✓	✓	✓			✓	
Litter Pick Wanborough Rd up to bridge over A419				✓						✓							✓	✓							✓	✓	✓				
Litter pick Redrow communal area/Owl Close bench/streets on Redrow Estate																	✓								✓	✓	✓				
Litter pick area between Patheon Laboratory and Dorcan Stream		✓	✓											✓		✓	✓	✓				✓	✓	✓	✓	✓	✓		✓	✓	
Litter pick area at Sandpiper (old play area)	✓	✓	✓	✓			✓		✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Litter pick side roads	✓	✓	✓					✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Strim Covingham Park (once per month)																									✓	✓	✓				
Strim Smitan Brook Park (once per month)																									✓	✓	✓				
Strim north bank of Dorcan Stream (once per month)																									✓	✓	✓				
Strim Cycle track off Kestrel Drive (once per month)																									✓	✓	✓				
Remove epicormic growth/brambles/tree cuttings																									✓	✓	✓				
Weed/Tidy up/ Hoe over the crescent flower bed in Covingham Square ( once per month)																									✓	✓	✓				
Daily litter bags collected	7	8	8	12		10	9	7	9	9	10		12	10	9	9	10	10		12	9	7	7	10			11		11	8	11
Record when Dog bins are emptied						✓							✓							✓					✓	✓	✓		✓		
Record when Grass Cutting is being carried out																															
Removed Minor fly tipping	1	1				1								2	2		1					1		1			1		1		3
Fly Tipping reported to SBC/EA																															

Notes:

1. Returned Morrison's trolley left on St Paul's Drive
2. Cleared 56 drain gulleys
3. Removed dumped bike from Smitan Brook Park
4. Replaced rear light bulb on van
5. Replaced 1 rivet in Skate Board Park
6. Removed 12 N20 cartridges from across Covingham

Signed:

Date 31/12/2021

January 2022	01-Jan	02-Jan	03-Jan	04-Jan	05-Jan	06-Jan	07-Jan	08-Jan	09-Jan	10-Jan	11-Jan	12-Jan	13-Jan	14-Jan	15-Jan	16-Jan	17-Jan	18-Jan	19-Jan	20-Jan	21-Jan	22-Jan	23-Jan	24-Jan	25-Jan	26-Jan	27-Jan	28-Jan	29-Jan	30-Jan	31-Jan
Covingham Parish Council - Maintenance Men Activity Report Sheet	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M
Check bus shelters for broken windows and rubbish (8 in total)				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Check skateboard park and do running repairs as and when required				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Check play areas in Covingham Park and do running repairs as and when required				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Check play area at Firecrest / Clear leaves / Clean swing seats				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Monthly Safety check play equipment / adult exercise equipment																								✓							
Check Dorcan Stream for levels/blockage on mondays										✓							✓								✓						✓
Check Van for fit and function on mondays			✓						✓								✓								✓						✓
Empty waste bins in Covingham Square (4)				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Empty Waste bins in Covingham Park (6)				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Empty waste bins on Dorcan Way (2)				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Empty Waste bins on St Paul's Drive (3)				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Empty Waste bins in Smitan brook Park (4)				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Empty waste bins at shop in Cole Close (2)				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Litter Pick Covingham Square & underpass				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Litter Pick car park/grass at Cole Close				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Litter pick from Kingfisher Drive to Messenger				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Litter pick Dorcan Way at side of Patheon down to bridge					✓	✓	✓				✓	✓	✓	✓				✓							✓			✓			
Litter pick St Pauls Drive					✓	✓		✓		✓	✓	✓		✓	✓			✓	✓	✓	✓	✓			✓	✓	✓	✓	✓		
Litter Pick Kestrel Drive				✓	✓	✓	✓			✓	✓	✓	✓	✓	✓		✓	✓		✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Litter pick Merlin Way					✓	✓	✓	✓		✓			✓	✓	✓			✓			✓	✓			✓	✓			✓	✓	✓
Litter pick Covingham Drive					✓			✓				✓		✓	✓			✓			✓	✓		✓		✓			✓		
Litter pick Kingfisher Drive				✓	✓	✓		✓		✓	✓			✓				✓	✓		✓	✓						✓	✓	✓	✓
Litter Pick Wanborough Rd up to bridge over A419					✓									✓		✓				✓	✓							✓	✓	✓	✓
Litter pick Redrow communal area/Owl Close bench/streets on Redrow Estate																				✓					✓						
Litter pick area between Patheon Laboratory and Dorcan Stream																			✓	✓	✓				✓	✓	✓	✓			
Litter pick area at Sandpiper (old play area)					✓	✓	✓			✓			✓	✓	✓			✓	✓	✓					✓	✓	✓	✓	✓		✓
Litter pick side roads					✓	✓	✓	✓			✓	✓	✓	✓	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	
Strim Covingham Park (once per month)																															
Strim Smitan Brook Park (once per month)																															
Strim north bank of Dorcan Stream (once per month)																															
Strim Cycle track off Kestrel Drive (once per month)																															
Remove epicormic growth/brambles/tree cuttings																															
Weed/Tidy up/ Hoe over the crescent flower bed in Covingham Square ( once per month)																															
Daily litter bags collected				16	9	9	13	12		10	7	9	9	9	12		7	11	7	9	12	8		7	10	8	6	9	11		11
Record when Dog bins are emptied			✓							✓							✓							✓							✓
Record when Grass Cutting is being carried out																															
Removed Minor fly tipping						1		4			1		1					2	1	1	1	1			1						
Fly Tipping reported to SBC/EA																															

Notes:

- 10 N2O cartridges removed
- Returned 2 dumped Morrisons trolleys
- Cleared 21 drain gulleys of leaves
- Replaced side light on van

Signed:

Date 31/1/2022

February 2022	01-Feb	02-Feb	03-Feb	04-Feb	05-Feb	06-Feb	07-Feb	08-Feb	09-Feb	10-Feb	11-Feb	12-Feb	13-Feb	14-Feb	15-Feb	16-Feb	17-Feb	18-Feb	19-Feb	20-Feb	21-Feb	22-Feb	23-Feb	24-Feb	25-Feb	26-Feb	27-Feb	28-Feb
Covingham Parish Council - Maintenance Men Activity Report Sheet	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M
Check bus shelters for broken windows and rubbish (8 in total)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Check skateboard park and do running repairs as and when required	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Check play areas in Covingham Park and do running repairs as and when required	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Check play area at Firecrest / Clean leaves / Clean swing seats	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Monthly Safety check play equipment / adult exercise equipment																								✓				
Check Dorcan Stream for levels/blockage on Mondays							✓							✓					✓		✓							✓
Check Van for fit and function on Mondays							✓							✓							✓							✓
Empty waste bins in Covingham Square (4)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Empty Waste bins in Covingham Park (6)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Empty waste bins on Dorcan Way (2)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Empty Waste bins on St Paul's Drive (3)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Empty Waste bins in Smitan brook Park (4)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Empty waste bins at shop in Cole Close (2)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Litter Pick Covingham Square & underpass	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Litter Pick car park/grass at Cole Close	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Litter pick from Kingfisher Drive to Messenger	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓					✓	✓	✓		✓
Litter pick Dorcan Way at side of Patheon down to bridge	✓		✓					✓						✓	✓									✓	✓	✓		
Litter pick St Pauls Drive	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Litter Pick Kestrel Drive	✓	✓	✓				✓	✓	✓		✓			✓	✓	✓	✓	✓				✓	✓	✓				✓
Litter pick Merlin Way	✓		✓	✓	✓		✓		✓	✓	✓	✓		✓								✓	✓	✓		✓		
Litter pick Covingham Drive	✓	✓	✓	✓	✓						✓	✓							✓					✓	✓	✓		
Litter pick Kingfisher Drive	✓		✓	✓	✓			✓		✓	✓	✓		✓					✓			✓		✓		✓		
Litter Pick Wanborough Rd up to bridge over A419	✓			✓					✓													✓	✓			✓		
Litter pick Redrow communal area/Owl Close bench/streets on Redrow Estate								✓																				
Litter pick area between Patheon Laboratory and Dorcan Stream	✓	✓	✓					✓	✓	✓					✓	✓	✓								✓			
Litter pick area at Sandpiper (old play area)	✓	✓	✓		✓			✓	✓	✓	✓	✓			✓	✓	✓		✓			✓	✓	✓	✓	✓		✓
Litter pick side roads	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Strim Covingham Park (once per month)																												
Strim Smitan Brook Park (once per month)																												
Strim north bank of Dorcan Stream (once per month)																												
Strim Cycle track off Kestrel Drive (once per month)																												
Remove epicormic growth/brambles/tree cuttings												✓				✓	✓	✓		✓		✓	✓	✓	✓	✓		
Weed/Tidy up/ Hoe over the crescent flower bed in Covingham Square ( once per month)																												
Daily litter bags collected	7	8	11	10	10		10	6	9	9	10	10		11	8	10	8	4	13		21	10	10	14	13	10		8
Record when Dog bins are emptied							✓							✓							✓							✓
Record when Grass Cutting is being carried out																												
Removed Minor fly tipping	3		1		2										1	1			4		6			1		2		
Fly Tipping reported to SBC/EA																												

Notes:

1. Removed and disposed of 3 Bicycles dumped between Dorcan Stream & Thermo Fisher
2. Collected & removed 21 N2O cartridges from across Covingham
3. Replaced 1 rivet in skate board park
4. Cleared 3 drain gulleys
5. Removed & disposed of xmas tree dumped in Dorcan Stream
6. Erected security fence around tree in Swallowdale with loose hanging branch. Reported to SBC

Signed:

Date 28/2/2022

March 2022	01-Mar	02-Mar	03-Mar	04-Mar	05-Mar	06-Mar	07-Mar	08-Mar	09-Mar	10-Mar	11-Mar	12-Mar	13-Mar	14-Mar	15-Mar	16-Mar	17-Mar	18-Mar	19-Mar	20-Mar	21-Mar	22-Mar	23-Mar	24-Mar	25-Mar	26-Mar	27-Mar	28-Mar	29-Mar	30-Mar	31-Mar
Covingham Parish Council - Maintenance Men Activity Report Sheet	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T
Check bus shelters for broken windows and rubbish (8 in total)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓			✓	✓	✓	✓
Check skateboard park and do running repairs as and when required	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓			✓	✓	✓	✓
Check play areas in Covingham Park and do running repairs as and when required	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓			✓	✓	✓	✓
Check play area at Firecrest / Clear leaves / Clean swing seats	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓			✓	✓	✓	✓
Monthly Safety check play equipment / adult exercise equipment																	✓														
Check Dorcan Stream for levels/blockage on Mondays							✓							✓							✓							✓			
Check Van for fit and function on Mondays							✓							✓							✓							✓			
Empty waste bins in Covingham Square (4)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Empty Waste bins in Covingham Park (6)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Empty waste bins on Dorcan Way (2)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Empty Waste bins on St Paul's Drive (3)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Empty Waste bins in Smitan brook Park (4)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Empty waste bins at shop in Cole Close (2)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Litter Pick Covingham Square & underpass	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Litter Pick car park/grass at Cole Close	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Litter pick from Kingfisher Drive to Messenger	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Litter pick Dorcan Way at side of Patheon down to bridge	✓			✓					✓		✓				✓			✓				✓			✓			✓			
Litter pick St Pauls Drive	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Litter Pick Kestrel Drive	✓						✓							✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓		
Litter pick Merlin Way		✓			✓		✓					✓		✓	✓	✓	✓		✓				✓	✓				✓	✓		
Litter pick Covingham Drive		✓			✓			✓				✓		✓			✓	✓	✓				✓	✓					✓		
Litter pick Kingfisher Drive	✓				✓				✓	✓	✓	✓		✓				✓	✓					✓	✓				✓	✓	✓
Litter Pick Wanborough Rd up to bridge over A419					✓					✓	✓	✓					✓		✓					✓						✓	
Litter pick Redrow communal area/Owl Close bench/streets on Redrow Estate									✓						✓								✓	✓	✓	✓	✓				
Litter pick area between Patheon Laboratory and Dorcan Stream	✓	✓	✓	✓				✓	✓	✓		✓					✓					✓	✓	✓	✓	✓	✓				
Litter pick area at Sandpiper (old play area)	✓		✓	✓				✓	✓	✓		✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓					✓
Litter pick side roads	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓			✓	✓	✓
Strim Covingham Park (once per month)																															
Strim Smitan Brook Park (once per month)																															
Strim north bank of Dorcan Stream (once per month)																															
Strim Cycle track off Kestrel Drive (once per month)																															
Remove epicormic growth/brambles/tree cuttings	✓	✓	✓	✓	✓				✓	✓	✓			✓	✓			✓	✓			✓	✓		✓			✓	✓	✓	✓
Weed/Tidy up/ Hoe over the crescent flower bed in Covingham Square ( once per month)																															
Daily litter bags collected	10	14	6	7	11		12	8	8	10	11	10		13	8	11	6	15	11		10	11	9	10	7	10		14	11	9	10
Record when Dog bins are emptied							✓							✓							✓							✓			
Record when Grass Cutting is being carried out																									✓			✓	✓	✓	✓
Removed Minor fly tipping							1	1				1				1	2	1					1					2	2		
Fly Tipping reported to SBC/EA																															

- Notes:
1. New dog bin installed Kestrel Drive
  2. Installed new basket ball nets - Smitan Brook Park
  3. Cleared 27 drain gulleys
  4. Removed 49 N2O cartridges from across Covingham
  5. Repaired lid on dog bin by St Pauls Church
  6. Replaced 8 rivets in skate board park
  7. Returned Morrison's trolley dumped in Bullfinch Close
  8. Fitted new gate mechanism in Junior play area

Signed:  
Date 31/3/2022