

# Dec-18

	01-Dec	02-Dec	03-Dec	04-Dec	05-Dec	06-Dec	07-Dec	08-Dec	09-Dec	10-Dec	11-Dec	12-Dec	13-Dec	14-Dec	15-Dec	16-Dec	17-Dec	18-Dec	19-Dec	20-Dec	21-Dec	22-Dec	23-Dec	24-Dec	25-Dec	26-Dec	27-Dec	28-Dec	29-Dec	30-Dec	31-Dec	
Covingham Parish Council - Maintenance Men Activity Report Sheet	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	
Check bus shelters for broken windows and rubbish (8 in total)	√		√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	
Check skateboard park and do running repairs as and when required	√		√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	
Check play areas in Covingham Park and do running repairs as and when required	√		√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	
Check play area at Firecrest / Clear leaves / Clean swing seats			√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	
Monthly Safety check play equipment / adult exercise equipment			√																													
Check Dorcan Stream for levels/blockage.	√		√							√							√														√	
Check Van for fit and function			√		√		√			√				√			√								√							√
Empty waste bins in Covingham Square (4)	√		√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√			√	√	√	√	√	
Empty Waste bins in Covingham Park (6)	√		√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√			√	√	√	√	√	
Empty waste bins on Dorcan Way (2)	√		√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√			√	√	√	√	√	
Empty Waste bins on St Paul's Drive (3)	√		√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√			√	√	√	√	√	
Empty Waste bins in Smitan brook Park (4)	√		√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√			√	√	√	√	√	
Empty waste bins at shop in Cole Close (2)	√		√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√			√	√	√	√	√	
Litter Pick Covingham Square & underpass	√		√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√			√	√	√	√	√	
Litter Pick car park/grass at Cole Close	√		√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√			√	√	√	√	√	
Litter pick from Kingfisher Drive to Messenger	√		√	√								√					√	√														
Litter pick Peregrine Close. Car park if time.																															√	
Litter pick Dorcan Way at side of Patheon down to bridge																			√													
Litter pick St Pauls Drive																																
Litter Pick Kestrel Drive																																
Litter pick Merlin Way and side roads																															√	
Litter pick Covingham Drive																																
Litter pick Kingfisher Drive																																
Litter Pick Wanborough Rd up to bridge over A419																																
Litter pick Redrow communal area/Owl Close bench/streets on Redrow Estate				√						√																					√	
Litter pick area between Patheon Laboratory and Dorcan School																			√													
Litter pick area at Sandpiper (old play area)			√	√						√						√					√		√								√	
Strimming																																
Removing epicormic growth/brambles/tree cuttings										√	√																√	√				
Daily litter bags collected	7		1	1	4	7	4	9		1	8	9	7	8	7		1	7	8	8	6	6		1							1	
Bags of litter collected	7		1	1	4	7	4	9		1	8	9	7	8	7		1	7	8	8	6	6		1							4	
Dog bin emptying: check if completed on ALL bins by Friday														√							√									√		
Grass Cutting						√																										
Euro Bins Emptied? Should be weekly on a Wednesday				√		x			x	x	√	x	x	n		n	n	√	n	n	n	n		√	n	n	n	n	n	n	n	
Removed Minor fly tipping	√		√	√	√	√				√		√					√	√					√		√	√	√	√	√	√		
Fly Tipping reported to SBC										√																						

6/12/18 3 syringes and one needle in bin at skateboard park.  
 13/12/18 30 off Nitrous cylinders mitten park bin  
 27/12/18 Tree made safe in Park.  
 28/12/2018 Tree cut up and removed.  
 24/12/18 Contractors arrived to empty bins, but had no keys. Luckily, we were on site.

Signed:  
 Date: 31st December 2018