

To: All Members of Covingham Parish Council,
You are formally summoned to attend the ordinary meeting of Covingham Parish Council
to be held on:

Monday 10th August 2026

At 7pm in the Small Hall at St Paul's Church and Community Centre, Covingham

Swindon Borough Council Ward Members, the Public and Press are also invited.

Agenda

1. Apologies

To receive and note apologies.

2. Declaration of Interests

To receive any Declarations of Interest. Members are reminded that they should declare any known interests in any matter to be considered at the beginning of the meeting and during the meeting if it becomes apparent that they have an interest in the matters being discussed.

3. Minutes of Previous Meeting

To approve the minutes of the ordinary Council Meeting on Monday 13th July 2026.

4. Action Review Summary/ Matters Arising From The Minutes

To consider any matters arising from the minutes that are not covered elsewhere within the agenda.

5. Public Forum

Members of the public are invited to make representations, ask questions or comment on any matters on the agenda, and any matters relating to the work of the Council, any Parish related matters or to raise any areas of concern. The session will last for no more than 15 minutes unless an extension is granted by the Chair.

6. Police Matters (if applicable)

7. Chair's Verbal Update

8. Clerk's Verbal Update

9. Parish Maintenance

- **Monthly Reports** – to receive any comments or provide any feedback to the Maintenance Engineers.
- **External Play Area Inspections** – to note that the External Play Area inspections will be carried out in August 2026 and findings will be presented back to the September 2026 meeting.

10. Reports from Parish Council Working Parties and Committee's

- **Data Protection & Governance**

11. Planning Matters:

- a) To note that no planning applications have been received.
- b) To note no comments have been submitted between meetings.

c) To note Decision Notifications from Swindon Borough Council in relation to local planning applications:

- **Application Ref: S/HOU/26/0501 Outcome: Granted.**
Description: Erection of a single storey rear extension and conversion of garage into habitable space. (Variation of condition 2 from planning permission S/HOU/24/0113).
Site Address: 3 Poltondale, Covingham
- **Application Ref: S/HOU/26/0699 Outcome: Granted.**
Description: Erection of single storey front/side extension
Site Address: 19 Merlin Way, Covingham
- **Application Ref: S/PHOU/26/0780 Outcome: Prior approval not required.**
Description: Prior Approval Notification for the erection of a single storey rear extension measuring 3.10m (from original rear wall), 3.7 (maximum height) and 2.50m (height to eaves).
Site Address: 14 Martinfield, Covingham
- **Application Ref: S/HOU/26/0717 Outcome: Granted.**
Description: Erection of Proposed single storey rear extension.
Site Address: 14 Lapwing Close, Covingham

12. Financial Matters

- a) To approve the Schedule of Payments for the August 2026 meeting approval.
- b) To receive the monthly accounts reconciliation as at 31st July 2026.

13. Purchase of a new Laptop

To approve the purchase of a new laptop for the Maintenance Engineers at a maximum cost of £750.00.

14. Speed Indicator Devices

To receive an update on the Speed Indicator Devices.

15. Trees for Climate

To receive an update on the Trees for Climate initiatives.

16. Wanborough Allotments Draft Contract

To review and approve the Wanborough Allotments Draft Contract.

17. The Handy Mag

To agree the input to the article.

18. Matters for consideration

To receive information on matters not covered elsewhere & to receive future agenda items.

Laura Cutter

Clerk & Responsible Finance Officer