Clerk to the Council
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COVINGHAM PARISH COUNCIL

To: All Members of Covingham Parish Council,
You are formally summoned to attend the ordinary meeting of Covingham Parish Council to be held on:

Monday 9th November 2026

At 7pm in the Small Hall at St Paul's Church and Community Centre, Covingham

Swindon Borough Council Ward Members, the Public and Press are also invited.

Agenda

1. **Apologies**
   To receive and note apologies.

2. **Declaration of Interests**
   To receive any Declarations of Interest. Members are reminded that they should declare any known interests in any matter to be considered at the beginning of the meeting and during the meeting if it becomes apparent that they have an interest in the matters being discussed.

3. **Minutes of Previous Meeting**
   To approve the minutes of the ordinary Council Meeting on Monday 12th October 2026.

4. **Action Review Summary/ Matters Arising From The Minutes**
   To consider any matters arising from the minutes that are not covered elsewhere within the agenda.

5. **Public Forum**
   Members of the public are invited to make representations, ask questions or comment on any matters on the agenda, and any matters relating to the work of the Council, any Parish related matters or to raise any areas of concern. The session will last for no more than 15 minutes unless an extension is granted by the Chair.

6. **Police Matters (if applicable)**

7. **Chair's Verbal Update**

8. **Clerk's Verbal Update**

9. **Parish Maintenance**
   - **Maintenance Engineer's Verbal Updates**
   - **Monthly Reports** – to receive any comments or provide any feedback to the Maintenance Engineers.

10. **Reports from Parish Council Working Parties and Committee's**
    - **Data Protection & Governance**

11. **Planning Matters:**
    a) To note that no planning applications have been received.
    b) To note that the following comments have been submitted between meetings:

SBC Planning Reference: S/HOU/26/1261
Address: 44 Bullfinch Close, Covingham
Description: Demolition and rebuild of conservatory due to structural damage
Parish Council Comments: No objection.

c) To note there have been no Decision Notifications received from Swindon Borough Council in relation to local planning applications.

12. Financial Matters

a) To approve the Schedule of Payments for the November 2026 meeting approval.
b) To receive the monthly accounts reconciliation as at 31st October 2026.
c) To note the VAT claim for Q1 & Q2 will be submitted shortly and reported to a future meeting.

13. Budget Aspirations

To consider budget aspirations for 27-28 and to agree the next steps for the budget setting process.

14. Wanborough Allotments Draft Contract

To review and approve the Wanborough Allotments Draft Contract.

15. Swindon Borough Council's Swindon Local Plan 2043 Regulation 19 Publication Stage

To consider submitting a response to the above consultation by 12th November 2026.

16. Trees for Climate Offer

To note correspondence from Swindon Borough Council highlighting the support available through the Trees for Climate programme and introducing a new programme increasing nature in Swindon to Wiltshire.

17. Swindon New Eastern Village Project, Wastewater Network, Thames Water

To note the Community drop-in session on 19th November 2026, from 5:00 pm to 8:00 pm at Coleview Community Centre, Swindon (SN3 4AS) – no appointment necessary.

18. Armed Forces Covenant

To consider signing the Armed Forces Covenant and supporting the Armed Forces community, including exploring bronze accreditation.

19. The Handy Mag

To agree the input to the article.

20. Matters for consideration

To receive information on matters not covered elsewhere and to receive future agenda items.

Laura Cutter

Clerk & Responsible Finance Officer