

To: All Members of Covingham Parish Council,
You are formally summoned to attend the ordinary meeting of Covingham Parish Council
to be held on:

Monday 12th October 2026

At 7pm in the Small Hall at St Paul's Church and Community Centre, Covingham

Swindon Borough Council Ward Members, the Public and Press are also invited.

Agenda

1. Scottish & Southern Electricity Network (SSEN) Community Resilience

To receive a short presentation from SSEN Community Resilience Team on practical tools for unplanned power outages and community support.

2. Apologies

To receive and note apologies.

3. Declaration of Interests

To receive any Declarations of Interest. Members are reminded that they should declare any known interests in any matter to be considered at the beginning of the meeting and during the meeting if it becomes apparent that they have an interest in the matters being discussed.

4. Minutes of Previous Meeting

To approve the minutes of the ordinary Council Meeting on Monday 14th September 2026.

5. Action Review Summary/ Matters Arising From The Minutes

To consider any matters arising from the minutes that are not covered elsewhere within the agenda.

6. Public Forum

Members of the public are invited to make representations, ask questions or comment on any matters on the agenda, and any matters relating to the work of the Council, any Parish related matters or to raise any areas of concern. The session will last for no more than 15 minutes unless an extension is granted by the Chair.

7. Police Matters (if applicable)

8. Chair's Verbal Update

9. Clerk's Verbal Update

10. Parish Maintenance

- **Maintenance Engineer's Verbal Updates**
- **Monthly Reports** – to receive any comments or provide any feedback to the Maintenance Engineers.
- **Play Area Inspection Reports** – to receive the annual external play area inspection reports.

11. Reports from Parish Council Working Parties and Committee's

- **Data Protection & Governance**

12. Planning Matters:

- a) To note that no planning applications have been received.
- b) To note no comments have been submitted between meetings.
- c) To note there have been no Decision Notifications received from Swindon Borough Council in relation to local planning applications.

13. Financial Matters

- a) To approve the Schedule of Payments for the October 2026 meeting approval.
- b) To receive the monthly accounts reconciliation as at 30th September 2026.
- c) To receive the Q2 budget monitoring (July – September 2026).

14. Limited Assurance Review

- a) To receive the external auditor report and certificate for the year ended 31 March 2026
- b) To confirm the notice of conclusion of audit and inspection of audited accounts period

15. Internal Auditor Appointment and Letters of Engagement

- a) To approve the re-appointment of Auditing Solutions for the 2026 – 2027 Internal Audit.
- b) To agree and sign the Terms of Engagement.
- c) To note the Council's formal consideration of the Internal Auditor's independence.

16. Flower Box Request – Dobbin Close, Covingham

To receive a resident request for a flower box to be positioned by Dobbin Close street signs.

17. Wanborough Allotments Draft Contract

To review and approve the Wanborough Allotments Draft Contract.

18. Swindon Borough Council's Swindon Local Plan 2043 Regulation 19 Publication Stage

To consider submitting a response to the above consultation by 5th November 2026.

19. The Handy Mag

To agree the input to the article.

20. Matters for consideration

To receive information on matters not covered elsewhere & to receive future agenda items.

Laura Cutter

Clerk & Responsible Finance Officer