

To: All Members of Covingham Parish Council,
You are formally summoned to attend the ordinary meeting of Covingham Parish Council
to be held on:

Monday 5th January 2026

At 7pm in the Small Hall at St Paul's Church and Community Centre, Covingham

Swindon Borough Council Ward Members, the Public and Press are also invited.

Agenda

1. Apologies

To receive and note apologies.

2. Declaration of Interests

To receive any Declarations of Interest. Members are reminded that they should declare any known interests in any matter to be considered at the beginning of the meeting and during the meeting if it becomes apparent that they have an interest in the matters being discussed.

3. Minutes of previous meeting

To approve the minutes of the ordinary meeting held on Monday 1st December 2025 and sign as a true record.

4. Matters arising from the previous minutes

To consider any matters arising from the minutes that are not covered elsewhere within the agenda.

5. Public Forum

Members of the public are invited to make representations, ask questions or comment on any matters on the agenda, and any matters relating to the work of the Council, any Parish related matters or to raise any areas of concern. The session will last for no more than 15 minutes unless an extension is granted by the Chair.

6. Permission to use Covingham Park

To receive a request from a local resident wishing to run small outdoor fitness bootcamps at Covingham Park.

7. Police Matters (if applicable)

8. Chairman's Verbal Update

9. Clerk's Verbal Update

10. Parish Maintenance

Monthly Reports – to receive any comments or provide any feedback to the Maintenance Engineers.

11. Reports from Parish Council Working Parties and Committee's

- **Data Protection & Governance**

12. Planning Matters:

a) To consider the following planning applications:

Application Ref: S/HOU/25/1625

Description: Erection of ground and first floor extension to existing dwelling.

Site Address: 2 Popplechurch Drive, Covingham, Swindon SN3 5DE

b) To note any comments from the Planning Working Party submitted between meetings:

No comments have been submitted.

c) To note any planning decisions made by Swindon Borough Council:

Application Ref: S/HOU/25/1375

Description: Erection of a single storey extension on the rear elevation.

Site Address: 23 Robinsgreen, Covingham, Swindon, SN3 5AY

Outcome: Granted.

13. Financial Matters

a) To approve the Schedule of Payments for the January 2026 meeting approval.

b) To receive the monthly accounts reconciliation as at 31st December 2025.

c) To note the Quarter 3 (Oct-Dec) Budget Monitoring.

14. Budget Setting 2026/27

To set the budget for 2026/27

15. Setting of the Precept 2026/27

To agree the precept amount for 2026/27

16. Swindon Borough Council: Notification of Statement of Licensing Policy Update 2025

To note the consultation commences on 16th December 2025 and will end on 10th February 2025.

[Statement of Licensing Policy update 2025 consultation | Swindon Borough Council](#)

17. The Handy Mag

To agree the input to the article.

18. Matters for consideration

To receive information on matters not covered elsewhere & to receive future agenda items.

19. Exclusion of Public and Press

To resolve in accordance with Standing Order 3(d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded and instructed to withdraw'. Reasons: Contractual.

20. Multi Use Games Area: Covingham Park

To receive an update on the Multi Use Games Area project and any associated additional costs or considerations.

Laura Cutter

Laura Cutter

Clerk & Responsible Finance Officer