

ACTION REVIEW SUMMARY 2026-27

Month	Project/Item	Action/Decision	Project Lead(s)	Status	Due date	Update at last Council Meeting (08.06.26)
May-26	Dorcan Brook Maintenance	Continue to monitor & chase SBC	CLRs Hawkes & Curtis	Ongoing	N/A	Widened the path and narrowed grass. Have not attempted brook maintenance.
	Caloo / RoSPA Bearings Query	Continue to chase and review upon next inspection	CLr Ricketts & Clerk	Ongoing	N/A	Inspection coming in September
	Speed Indicator Devices	Continue to monitor & review battery usage or upgrades	CLRs Ricketts, May & Anupindi	Ongoing	N/A	Bring to meeting
	Accounts Package	Continue to work with software company until set up, then implement new systems.	CLr Ricketts & Clerk	Completed	By end of June	
	Multi Use Games Area	Monitoring usage, litter and engaging with users	CLr May	Ongoing	N/A	Receiving good feedback. Potential for new bin to be placed there, although continuing to monitor
	Thermofisher Air Con - Public Enquiry	Review planning applications	CLr Curtis, Wichall	Completed	N/A	Unsure if need planning permission for additional AC, monitor the noise levels and report to Environmental Health
	Grounds Maintenance	Contract liaison - grounds maintenance matters and projects	CLRs Curtis, Ricketts, Maintenance Engineers & Clerk	As required	N/A	
	Road Safety Seminar	Attend seminar and report back	CLRs Curtis, May & Clerk	Ongoing	17th July 2026	
	Annual Parish Report	Ensure accessible and upload to website	CLr Hawkes	Ongoing	N/A	
	Assertion 10 & Website Updates	Compliance and review	CLr Hawkes & Working Party	Ongoing	N/A	
	Wanborough Allotments Agreement	Continue to liaise and report back	CLr Hawkes	Ongoing	N/A	
Jun-26	Trees for Climate	New Tree Planting Initiatives	CLr Curtis, Grounds Maintenance Contractor & Trees for Climate/ Wiltshire Wildlife Trust	Ongoing	N/A	
	Website Maintenance	Missing minutes for February and April	Clerk & CLr Hawkes	Completed	N/A	
	Limited Assurance Review	Complete the AGAR and send to PFK Little John	Clerk	Completed	By 1st July 2026	
	Skate Park Events	To book x3 more skate events in 2026-27	Clerk	Completed	N/A	3rd August, 24th August & 26th August - calendar invite sent to all Members.
	20mph signs on Merlin Way	Request expanding the area to other main roads in Covington, liaise with SBC	Clerk & CLr V Curtis	Ongoing	N/A	