

You are formally summoned to attend the ordinary Meeting of Covingham Parish Council
to be held on:

Monday 7th July 2025

At 7pm in the Small Hall at St Paul's Church and Community Centre, Covingham

Agenda

1. Consider Co-option of a Parish Councillor

2. Apologies

To receive apologies

3. Declaration of Interests

Members are reminded that they should declare any known interests in any matter to be considered at the beginning of the meeting and during the meeting if it becomes apparent that they have an interest in the matters being discussed.

4. Minutes of previous meeting

The minutes of the meeting held on 2nd June 2025 need to be agreed, and signed as a true record

5. Matters arising from the previous minutes

To consider any matters arising from the minutes that are not covered elsewhere within the agenda.

6. Public forum

Members of the public are invited to make representations, ask questions or comment on any matters on the agenda, and any matters relating to the work of the Council, any Parish related matters or to raise any areas of concern. The session will last for no more than 15 minutes unless an extension is granted by the Chair.

7. Police Matters

8. Chairs Verbal Update

9. Clerks Verbal Update

10. Parish Maintenance Engineers

- **Monthly Reports** – to receive any comments or provide any feedback to the Maintenance Engineers.
- **Grounds Maintenance Matters**
- **Bench in Heronscroft**- request to repaint and re-lay the paving slabs.
- **Yew hedges** – watering in summer.

11. Planning Matters:

a) To consider any planning applications.

Application: S/HOU/25/0686 (1st July)

Location: 111 Merlin Way, Covingham, SN3 5AN

Proposal: Erection of single storey rear extension, conversion of garage into habitable space and front porch.

Application: S/HOU/25/0597 (9th July)

Location: 2 Tealsbrook, Covingham, SN3 5AU

Proposal: Erection of single storey side extension.

b) To note any comments from the Planning Working Party submitted between meetings.

No comments have been submitted.

c) To note any decisions

Application: S/HOU/25/0585

Location: 23 Swanbrook, Covingham, SN3 5AJ

Proposal: Erection of two storey side extension and single storey rear extension- Granted.

12. Financial Matters

a) To approve Schedule of Payments Month 07- July 2025

b) To receive the monthly accounts reconciliation

c) To approve the Lloyds Bank Current Account and Lloyds Bank Reserve Account Bank reconciliation statement for the period of 01st June to the 30th June 2025

d) Q1 Budget Monitoring

13. Internal Audit

To receive the Internal Audit Report for 2024/25 as prepared by Auditing Solutions

14. Allotment Update

15. Grounds Maintenance Contract Tender Process

To approve the Grounds Maintenance Contract Tender process

16. Basketball Courts

To discuss the ideas suggested for improving the basketball courts- see attached.

17. Flood Alleviation

To discuss the two options that have been suggested.

18. The Handy Mag

To agree the input to the article.

19. Matters for consideration

To receive information on matters not covered elsewhere & to receive future agenda items.

Signed

L. Evans