

You are formally summoned to attend an Ordinary Meeting of Covingham Parish Council
to be held on:

Monday 14th October 2024

At 7pm in the Small Hall at St Paul's Church and Community Centre, Covingham

Agenda

1. **Apologies**
To receive apologies
2. **Declaration of Interests**
Members are reminded that they should declare any known interests in any matter to be considered at the beginning of the meeting and during the meeting if it becomes apparent that they have an interest in the matters being discussed.
3. **Minutes of previous meeting**
The Minutes of the meeting held on 2nd September 2024 need to be agreed and signed as a true record
4. **Matters arising from the previous minutes**
To consider any matters arising from the Minutes that are not covered elsewhere within the agenda.
5. **Public forum**
Members of the public are invited to make representations, ask questions or comment on any matters on the agenda, and any matters relating to the work of the Council, any Parish related matters or to raise any areas of concern. The session will last for no more than 15 minutes unless an extension is granted by the Chair.
6. **Police Matters**
7. **Chairs Verbal Update**
8. **Clerks Verbal Update**
9. **Parish Maintenance Engineers**
 - **Monthly Reports** – to receive any comments or provide any feedback to the Maintenance Engineers.
 - **Van service, pre MOT check and MOT**
 - **Rospa Play Equipment Inspection** – See attached document
 - **Grounds Maintenance Matters**
10. **Reports from Parish Council Working Parties and Committee's**
 - **Data Protection & Governance**
 - **Planning Working Party**
11. **Planning Matters:**
 - a) **To consider any planning applications:**

b) Application: S/HOU/24/1152 (25th October)
Location: 2 Merlin Way, Covingham, SN3 5BH
Proposal: Erection of single storey side extension.

Application: S/HOU/24/1161 (28th October)
Location: 7 Larksfield, Covingham, SN3 5AD
Proposal: Erection of a single storey side and rear extension and rear dormer window.

c) To note any comments from the Planning Working Party submitted between meetings.
Application: S/HOU/24/1086 (9th October)
Location: 8 Swanbrook, Covingham, SN3 5AJ
Proposal: Erection of a first floor side extension with conversion of garage into habitable space.
Resolved: The following comment was submitted – Covingham Parish Council has no objections to this proposal.

d) To note any decisions:
Application: S/23/0495
Location: Land Off, Merlin Way Covingham Swindon
Proposal: Change of use to operational land and construction of a new wastewater terminal pumping station, access, landscaping and associated works- Granted.

12. Financial Matters

- a) To approve Finance Statement and payments approval list
- b) To receive the monthly accounts reconciliation
- c) Q2 Budget Monitoring

13. Basketball Court

To discuss the information and quotations received.

14. Limited Assurance Review

- a) To receive the external auditor report and certificate for the year ended 31 March 2024
- b) To confirm the notice of conclusion of audit and inspection of audited accounts period

15. The Handy Mag

To agree the input to the article

16. Matters for consideration

To receive information on matters not covered elsewhere & to receive future agenda items.

Signed

L. Evans