

You are formally summoned to attend an Ordinary Meeting of Covingham Parish Council
to be held on:

Monday 4th September 2023

At 7pm in the Small Hall at St Paul's Church and Community Centre, Covingham

Agenda

1. Apologies

To receive apologies

2. Declaration of Interests

Members are reminded that they should declare any known interests in any matter to be considered at the beginning of the meeting and during the meeting if it becomes apparent that they have an interest in the matters being discussed.

3. Minutes of previous meeting

The minutes of the meeting held on 7th August 2023 need to be agreed, and signed as a true record

4. Matters arising from the previous minutes

To consider any matters arising from the minutes that are not covered elsewhere within the agenda.

5. Public forum

Members of the public are invited to make representations, ask questions or comment on any matters on the agenda, and any matters relating to the work of the Council, any Parish related matters or to raise any areas of concern. The session will last for no more than 15 minutes unless an extension is granted by the Chair.

6. Police Matters

7. Chairs Verbal Update

8. Clerks Verbal Update

9. Parish Maintenance Engineers

- **Monthly Reports** – to receive any comments or provide any feedback to the Maintenance Engineers.
- **Grounds Maintenance Matters**

10. Reports from Parish Council Working Parties and Committee's

- **Data Protection & Governance**
- **Planning Working Party**

11. Planning Matters:

a) To consider any planning applications.

No planning applications were received

b) To note any comments from the Planning Working Party submitted between meetings.

No comments have been submitted

c) To note any decisions:

Application: S/HOU/23/0370

Location: 4 Cole Close, Covingham, SN3 5BU

Proposal: Erection of a single storey front extension – Granted

Application: S/23/0844

Location: 32 Wrenswood, Covingham, SN3 5AR

Proposal: Replacement of windows- Granted.

12. Financial Matters

a) To approve Finance Statement and payments approval list

b) To receive the monthly accounts reconciliation

13. Parish Laptop

To approve the purchase of a new laptop for use by the Clerk – see document attached.

14. The Handy Mag

To agree the input to the article

15. Correspondence

To note any correspondence received

16. Matters for consideration

To receive information on matters not covered elsewhere & to receive future agenda items.

Signed

L. Evans