

You are formally summoned to attend the Ordinary Meeting of Covingham Parish Council
to be held on:

Monday 6th February 2023

At 7pm in the Small Hall at St Paul's Church and Community Centre, Covingham

Agenda

1. **Apologies**
To receive apologies
2. **Declaration of Interests**
Members are reminded that they should declare any known interests in any matter to be considered at the beginning of the meeting and during the meeting if it becomes apparent that they have an interest in the matters being discussed.
3. **Minutes of previous meeting**
The minutes of the meeting held on 9th January 2023 need to be agreed, and signed as a true record
4. **Matters arising from the previous minutes**
To consider any matters arising from the minutes that are not covered elsewhere within the agenda.
5. **Public forum**
Members of the public are invited to make representations, ask questions or comment on any matters on the agenda, and any matters relating to the work of the Council, any Parish related matters or to raise any areas of concern. The session will last for no more than 15 minutes unless an extension is granted by the Chair.
6. **Police Matters**
7. **Chairs Verbal Update**
8. **Clerks Verbal Update**
9. **Parish Maintenance Engineers**
 - **Monthly Reports** – to receive any comments or provide any feedback to the Maintenance Engineers.
 - **Grounds Maintenance Matters**
10. **Reports from Parish Council Working Parties and Committee's**
 - **Environment Working Party**
 - **Data Protection & Governance**
Server Migration
 - **Planning Working Party**

11. Planning Matters:

a) To consider any planning applications.

No planning applications were received.

b) To note any comments from the Planning Working Party submitted between meetings.

Application: S/HOU/23/0022

Location: 22 St Ambrose Close, Covingham, SN3 5EG

Proposal: Erection of a two storey side extension

Resolved: The following comment was submitted: Covingham Parish Council has no objections to this proposal.

c) To note any decisions:

Application: S/HOU/22/1568

Location: 15 Pheasant Close, Covingham, SN3 5HT

Proposal: Erection of a single storey side extension- Granted.

Application: S/LDP/22/1262

Location: 9 Falconscroft, Covingham, SN3 5AF

Proposal: Certificate of Lawfulness (Proposed) for the erection of an extension to existing rear dormer window- Granted.

12. Financial Matters

a) To approve Finance Statement and payments approval list

b) To receive the monthly accounts reconciliation

13. Oakfield Project Fund

To discuss submitting an Expression of Interest Form for the fund aimed at investing in regenerative community related improvements- see document attached.

14. Political Awareness Training Session

To discuss interest in the Political Awareness Training session being held by Haydon Wick Parish Council- see document attached.

15. Allotments

To decide the next steps.

16. Flowerbox Request

To agree installation of two flower boxes by the street signs for The Buntings.

17. The Handy Mag

To agree the input to the article

18. Correspondence

To note any correspondence received

19. Matters for consideration

To receive information on matters not covered elsewhere & to receive future agenda items.

Signed

L. Evans - Clerk & RFO