

You are formally summoned to attend the Ordinary Meeting of Covingham Parish Council
to be held on:

Monday 5th September 2022

At 7pm in the Small Hall at St Paul's Church and Community Centre, Covingham

Agenda

1. Apologies

To receive apologies

2. Declaration of Interests

Members are reminded that they should declare any known interests in any matter to be considered at the beginning of the meeting and during the meeting if it becomes apparent that they have an interest in the matters being discussed.

3. Minutes of previous meeting

The minutes of the meeting held on 1st August 2022 need to be agreed, and signed as a true record

4. Matters arising from the previous minutes

To consider any matters arising from the minutes that are not covered elsewhere within the agenda.

5. Public forum

Members of the public are invited to make representations, ask questions or comment on any matters on the agenda, and any matters relating to the work of the Council, any Parish related matters or to raise any areas of concern. The session will last for no more than 15 minutes unless an extension is granted by the Chair.

6. Police Matters

7. Chairs Verbal Update

8. Clerks Verbal Update

9. Parish Maintenance Engineers

- **Monthly Reports** – to receive any comments or provide any feedback to the Maintenance Engineers.
- **Grounds Maintenance Matters**
Grass cutting – Two scheduled cuts were not carried out due to the extreme heat, based on advice provided by the Contractor. A decision needs to be made as to how the banked value can be utilised.

10. Reports from Parish Council Working Parties and Committee's

- **Environment Working Party**
- **Data Protection & Governance**
- **Planning Working Party**

11. Planning Matters:

a) To consider any planning applications.

Application: S/HOU/22/1260 (20th September 2022)

Location: 10 Robinson Close, SN3 5EE

Proposal: Erection of a conservatory to rear

b) To note any comments from the Planning Working Party submitted between meetings.

Application: S/HOU/22/1197

Location: 5 Martinfield, Covingham, SN3 5BA

Proposal: Erection of a single storey rear extension

Resolved: The following comment was submitted – Covingham Parish Council has no objections to this proposal

c) To note any decisions:

Application: S/TC/22/0828

Location: Land Off Dorcan Way Covingham

Proposal: Prior notification application for the erection of a 20-metre-high monopole supporting 6 no. antennas and 2 no. transmission dishes, 4 no. equipment cabinets and associated works - Swindon Borough Council hereby determines that prior approval of the Local Planning Authority is REQUIRED and GIVEN for the siting and appearance of the development proposed in the above application.

Application: S/21/1417

Location: 19 Covingham Square, Covingham SN3 5AA

Proposal: Demolition of existing buildings; construction of mixed-use building to provide a dental surgery on the ground floor with 12 flats on first and second floors; and construction of parking and turning areas - Granted

Application: S/21/0866/TB

Location: Patheon Building, Kingfisher Drive Covingham, SN3 5BZ

Proposal: Installation and operation of a natural gas Combined Heat and Power system, external exhaust stack and associated infrastructure - Granted.

12. Financial Matters

- a) To approve Finance Statement and payments approval list
- b) To receive the monthly accounts reconciliation

13. Internal Audit

To receive the Internal Audit Report for 2021/22 as prepared by Auditing Solutions

14. Redrow Estate

To consider the purchase of appropriate signage warning of 'No access to Dorcan Trading Estate' due to the number of HGV's experienced in recent months and parked cars being damaged.

15. S137 Grant Request

To consider a grant request towards the hosting of Silver Sunday Event - see letter attached

16. Correspondence

To note any correspondence received

17. Handy Mag Article

To agree input to the article

16 Admission of Public and Press: To resolve in accordance with Standing Order 3 (c) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw'.

Reason: to review and consider the recommendation from the Tender Panel for the Grounds Maintenance contract from April 2023 – March 2026

17 Matters for consideration

To receive information on matters not covered elsewhere & to receive future agenda items.

Signed

L. Evans

Clerk & RFO