

Dec-25		01-Dec	01-Dec	02-Dec	03-Dec	04-Dec	05-Dec	06-Dec	07-Dec	08-Dec	09-Dec	10-Dec	11-Dec	12-Dec	13-Dec	14-Dec	15-Dec	16-Dec	17-Dec	18-Dec	19-Dec	20-Dec	21-Dec	22-Dec	23-Dec	24-Dec	25-Dec	26-Dec	27-Dec	28-Dec	29-Dec	30-Dec	31-Dec
Covingham Parish Council - Maintenance Engineers Activity Report Sheet	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	M	T	W		
Check bus shelters for broken windows and rubbish (8 in total)		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓		✓	✓	✓	
Check skateboard park and do running repairs as and when required		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓		✓	✓	
Check play areas in Covingham Park and do running repairs as and when required		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓		✓	✓	
Monthly Safety check play equipment / adult exercise equipment																					✓												
Check Dorcan Stream for levels/blockage on Mondays		✓							✓							✓								✓							✓		
Check Van for fit and function on Mondays		✓							✓							✓								✓							✓		
Empty waste bins in Covingham Square (4)		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓		✓	✓	
Empty Waste bins in Covingham Park (6)		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓		✓	✓	
Empty waste bins on Dorcan Way (2)		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓		✓	✓	
Empty Waste bins on St Paul's Drive (3)		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓		✓	✓	
Empty Waste bins in Smitan brook Park (4)		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓		✓	✓	
Empty waste bins at shop in Cole Close (2)		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓		✓	✓	
Litter Pick Covingham Square & underpass		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓		✓	✓	
Litter Pick car park/grass at Cole Close		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓		✓	✓	
Litter pick from Kingfisher Drive to Messenger		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓		✓	✓	
Litter pick Dorcan Way at side of Patheon down to bridge			✓		✓					✓		✓					✓			✓				✓			✓			✓			
Litter pick St Pauls Drive		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓		✓	✓	
Litter Pick Kestrel Drive		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓			✓			✓			✓	✓		
Litter pick Merlin Way				✓	✓	✓	✓		✓	✓		✓	✓	✓			✓	✓	✓			✓			✓	✓		✓		✓	✓		
Litter pick Covingham Drive				✓	✓	✓	✓					✓	✓	✓						✓	✓	✓			✓	✓		✓					
Litter pick Kingfisher Drive				✓	✓	✓	✓					✓	✓	✓				✓		✓		✓			✓	✓		✓					
Litter Pick Wanborough Rd up to bridge over A419			✓							✓							✓															✓	
Litter pick Redrow communal area/Owl Close bench/streets on Redrow Estate											✓										✓												
Litter pick area between Patheon Laboratory and Dorcan Stream			✓			✓				✓			✓				✓			✓					✓						✓		
Litter pick area at Sandpiper (old play area)			✓			✓	✓			✓	✓			✓			✓	✓			✓			✓	✓	✓	✓		✓		✓		
Litter pick side roads			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓		✓	✓	
Strim Covingham Park (once per month)																																	
Strim Smitan Brook Park (once per month)																																	
Strim north bank of Dorcan Stream (once per month)																																	
Strim Cycle track off Kestrel Drive (once per month)																																	
Remove epicormic growth/brambles/tree cuttings			✓	✓								✓																					
Daily litter bags collected		10	7	7	7	6	9		12	8	7	8	10	8		10	8	10	8	10	14		14	11	9			13		10	6	5	
Record when Dog bins are emptied		✓							✓							✓								✓						✓			
Record when Grass Cutting is being carried out																																	
Removed Minor fly tipping		1							1	1									1			1			3							1	
Fly Tipping reported to SBC/EA																								1									

Notes:

- 1) Cleared 155 drain gullies
- 2) Removed 3 dumped trollies and returned to respective stores
- 3) Treated floor and racking in new van with wood preservative
- 4) Cleared smashed glass from underpass
- 5) Notified SBC of roof tile spillage on Merlin Way
- 6) Removed 4 N2O cannisters
- 7) Helped change SID batteries 3 times
- 8) Removed and disposed of dumped pallet

Signed: M.Stratan

Date 31/12/2025