

You are formally summoned to attend an Ordinary meeting of Covingham Parish Council
to be held on:

Monday 7th September 2020

At 7pm via Zoom Conference Call

Agenda

1. **Apologies**
To receive apologies
2. **Declaration of Interests**
Members are reminded that they should declare any known interests in any matter to be considered at the beginning of the meeting and during the meeting if it becomes apparent that they have an interest in the matters being discussed.
3. **Minutes of previous meeting**
The minutes of the meeting held on 3rd August 2020 need to be agreed, and signed at a later date due to the current Covid-19 social distancing regulations
4. **Matters arising from the previous minutes**
To consider any matters arising from the minutes that are not covered elsewhere within the agenda
5. **Public forum**
To review and provide answers to any questions or comments received from the residents due to the social distancing guidelines currently in place. Members of the public have been invited to make representations, ask questions or comment on any matters on the agenda, and any matters relating to the work of the Council, any Parish related matters or to raise any areas of concern in writing.
6. **Chairs Verbal Update**
7. **Clerks Verbal Update**
8. **Parish Maintenance Engineers**
 - **Monthly Reports** – to receive any comments or provide any feedback to the Maintenance Engineers.
 - **Grounds Maintenance Matters**
Hedge to the side of Cole Close Minimart To decide if the area should be cleared completely and turfed or replanted with appropriate hedging plants
9. **Reports from Parish Council Working Parties and Committee's**
 - **Environment Working Party**
 - **Data Protection & Governance**
 - **Planning Working Party**
10. **Planning Matters:**
 - a) **To consider any planning applications**
Application: S/HOU/20/0930 (10th September)
Location: 4 Larksfield, Covingham Swindon SN3 5AD

Proposal: Erection of a single storey rear extension

Application: S/HOU/20/1037 (22nd September)

Location: 5 Blackmore Close, Covingham, Swindon, SN3 5DF

Proposal: Erection of a single storey side/rear extension and conversion of garage into habitable space

b) To note any comments from the Planning Working Party submitted between meetings

No comments have been submitted

c) To note any decisions

No decisions have been received

11. Financial Matters

a) To approve Finance Statement and payments approval list

b) To receive Monthly accounts reconciliation

12. IRPP Recommendations for Parish Allowances 2020-21

To discuss and consider the recommendations from the Swindon Independent Remuneration Panel on Parish Allowances for the 2021/2022 Municipal Year – see attached document

13. Correspondence

14. Matters for consideration

To receive information on matters not covered elsewhere & to receive future agenda items

Zoom Meeting Information:

<https://us02web.zoom.us>

Meeting ID: 824 7910 9911

Passcode: 430084

Signed

L. Evans

Laura Evans

Clerk and Responsible Financial Officer