

# Covingham Parish Council

Minutes of the **Extraordinary** meeting of the Parish Council held on Friday 9<sup>th</sup> August 2013  
At St. Paul's Church, St. Paul's Drive, Covingham

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**Present:**

Cllr Osbourn, Cllr Benfield, Cllr Sandle, Cllr Godbold, Cllr Hayward, Cllr Haigh, Cllr Short,

**In attendance:**

Gemma Cheal (parish clerk), Parish Council Groundsman

**1. Apologies**

Received from Cllr Curtis, Cllr Davis, Cllr Wichall, Cllr Foss

**2. Declaration of Interests**

None.

**3. Review of Financial Regulations in line with the order for additional skateboard equipment.**

The Chairman informed the Parish Council that the Chair of the Finance Committee, Cllr Benfield had brought to his attention that the Parish Council should have invited tenders from at least three companies for additional skate park equipment, as the value of the work exceeded £2000, as stated in the Parish Council Financial Regulations.

The Clerk confirmed that this is in line with Parish Council Financial Regulations and read out the relevant text from the Parish Council Financial Regulations to members.

The Chairman informed members that he had assumed the Parish Council did not need to do out to tender for the additional equipment as the Parish Council had already gone out to tender for the original skate park equipment.

Cllr Godbold informed members that she had discussed the skate park equipment with local children who would like a half pipe. This could be an ideal opportunity to seek quotes for equipment that the children really want.

Members noted that no correspondence had been received from Lightmain to provide an update on when the additional skate park equipment is likely to be installed, although the Chairman has chased progress on several occasions.

The Chairman proposed to cancel the current order with Lightmain and invite tender bids from three companies (including Lightmain) to quote for:

- 1 no 2 Bay Inline Ramp
- 1 no 2 Bay High Wave Ramp
- 1 no Half Pipe

All Councillors voted in favour of this proposal. Motion carried.

**ACTION:** Clerk to invite tenders from three companies (including Lightmain) for the above works. Clerk to cancel order with Lightmain. Tenders to be considered at the September Parish Council meeting. Clerk to display notices on notice boards to explain the delay on additional skate park equipment.

Close of meeting: 7.30pm

**Signed:**

**Date:**